

ORGANIZATIONAL MEETING AGENDA

January 9, 2024 5:00pm

OATH OF OFFICE – Mindy Waite and Lori Buchanan

1. Role Call - Mike Young

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

2. Nomination of President

_____ nominates _____
to serve as President during 2024.

3. Closing of Nominations

BE IT RESOLVED, that the nominations be closed for President during 2024.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

4. Election of President - _____

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

5. Nomination of Vice President

_____ nominates _____
to serve as Vice President during 2024.

6. Closing of Nominations

BE IT RESOLVED, that the nominations be closed for Vice President during 2024.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

7. Election of Vice President - _____

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

8. Set Date, Time, and Place for Regular Meetings

BE IT RESOLVED, to set date (_____), time (_____),
and place (_____) for Regular Board Meetings (2024).

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

9. Establish Service Fund

BE IT RESOLVED, to establish Service Fund for Board Members (maximum of \$20,000.00).

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

10. Agenda for Regular Meeting

BE IT RESOLVED, to approve Agenda for Regular Board Meetings (suggested order attached).

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

11. Investing of Funds

BE IT RESOLVED, that authorization be given for the Treasurer to invest funds at the best rates available during the 2024 calendar year.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

12. Interest Distribution

Approve the distribution of interest as follows:

Community Financial Advisors Investment Account - **
Park National Bank - **
Park National Bank – Fund 024-9700 District Health Account
Park National Bank – Fund 024-9701 District Dental Account
StarOhio Investment Account- General Fund
StarOhio Plus Investment Account – General Fund

** Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Auxiliary Funds, Health Fund and Dental Fund.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

13. Advance in Taxes

BE IT RESOLVED, that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

14. Authorization to Pay Bills

BE IT RESOLVED, that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

15. Calamity Days

BE IT RESOLVED, that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

16. Emergency Declarations

BE IT RESOLVED, that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

17. Legislative Liaison

BE IT RESOLVED, that _____, be appointed to serve as Legislative Liaison during calendar year 2024.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

18. Student Achievement Liaison

BE IT RESOLVED, that _____, be appointed to serve as Student Achievement Liaison during calendar year 2024.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

19. Bond Coverage

BE IT RESOLVED, to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

20. Audit Committee

BE IT RESOLVED, to appoint one (1) Administrator: _____, and two (2) Board Members: _____ and _____, to serve on the Audit Committee.

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

21. Insurance Representative

BE IT RESOLVED, to appoint one (1) Board Member: _____, to serve on the Insurance Committee

_____ moved and _____
seconded the adoption of the resolution, and roll call resulted:

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

22. Buildings and Grounds Committee

BE IT RESOLVED, to appoint two (2) Board Members: _____ and _____, to serve on the Buildings and Grounds Committee.

_____ moved and _____ seconded the adoption of the resolution, and roll call resulted:

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

23. Business Advisory Council

BE IT RESOLVED, to appoint two (2) Board Members: _____ and _____, to serve on the Business Advisory Council.

_____ moved and _____ seconded the adoption of the resolution, and roll call resulted:

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

24. Public Records

BE IT RESOLVED, to appoint the Treasurer as the Board of Education's Designee for Public Records Training per ORC 149.43(E)(1).

_____ moved and _____ seconded the adoption of the resolution, and roll call resulted:

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

25. Adjournment

BE IT RESOLVED, that the Organizational Meeting of the Board of Education be adjourned.

_____ moved and _____ seconded the adoption of the resolution, and roll call resulted:

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark